

**Minutes of the Representative Body of North Carolina Yearly Meeting (Conservative)
Tenth Month 22, 2011**

The Representative Body of North Carolina Yearly Meeting (Conservative) convened with Greenville Friends at the Unitarian Universalist Church of Greenville building in Greenville, North Carolina on the 22nd of Tenth Month, 2011. Meeting opened with expectant waiting worship, out of which the clerk read from Luke chapter 24, verses 28-32.

Alan Rochussen of Foothills Friends Worship Group, Unaffiliated, Greenville, SC and Ken Randall, Brigflatts Local Meeting, Kendal and Sedbergh Monthly Meeting, Britain Yearly Meeting, introduced themselves as visitors and were welcomed.

The minutes from the Fourth Month, 2011, Representative Body Meeting were read.

Barbara Gosney reported for the *Website Committee*. Tommie Gipson has confirmed that the monthly meeting clerk and designated contact email links and the yearly meeting clerk through the yearly meeting website appear to be working again. When clerks of meetings change, please provide new email addresses to the clerk of the Website Committee so that the links may be updated. The minutes for the 2011 annual sessions have been added to the website.

Friends requested that additional information on Representative Body locations and schedule of the day be added to the website in advance in the future.

NCYMC could have a Facebook group with people needing to request access (as is currently the case), and/or a Facebook page providing information about the yearly meeting to all who find it, where comments and queries could be made. Friends felt clear to continue with the Facebook group experiment. In addition, Friends directed the committee to explore the option of setting up a Facebook page as a form of outreach.

Friends felt clear that photographs should only appear on the yearly meeting Facebook group or page with permission from those in the photographs. The committee is asked to determine if tagging of the photographs and facial recognition applications can be turned off in the Facebook group.

Durham Monthly Meeting offered to be *the location for the Fourth Month, 2012, Representative Body*. Friends approved.

Patty Levering reported for the *Yearly Meeting Planning Committee*. The theme of the annual sessions will be "Wisdom Past and Present." Evening programs are being developed.

David Perry reported for the *Minutes Committee*. The minutes of the North Carolina Yearly Meeting (Conservative) 2011 sessions have been prepared, proof-read, and sent to the publisher. Unfortunately they were not shipped in time for this fall Representative Body. The committee will strive to distribute copies to the various monthly meetings by the end of the calendar year.

The Minutes have been posted to the yearly meeting website for reference, with the directory information left out.

210 copies were ordered this year. 175 copies of the 2010 minutes seemed to be a bit too few, and 200 copies in previous years seemed appropriate, so with some additional interest in the yearly meeting this year, 210 was the number chosen. The cost of publishing was \$1,209.00, including shipping costs, taxes, and the cost of 10 overrun copies.

The *Financial Review Committee Report* submitted by Robert Gosney and Lloyd Lee Wilson was read by Robert Gosney, and Friends approved that the report be included in the minutes. Friends requested that the Finance Committee consider the recommendation that the money in the Calvert Fund should be transferred to the Wells Fargo checking account and requested that the committee consider trying to find a bank and investments that are most in line with our values and bring that information back to Representative Body. Ken Randall offered to share his experience in defensive investing and Friends recommended that the Finance Committee consult with him. The Body also approved the use of the triplicate receipt system be used for all funds received, as recommended.

The *Treasurer's Report* (for the quarter ended 9/30/2011) and the Addendum from Lloyd Lee Wilson were presented by Robert Gosney, and Friends accepted the report and it is included in the minutes below.

Income during the first quarter included \$5,000 from monthly meetings, with full payment from Fayetteville, Greenville, and West Grove meetings. Virginia Beach has made partial payment on its contribution. The elusive 2010-2011 contribution from Davidson has been recovered, and is shown on the books as a prior year contribution. Quaker Ministries, Inc. made a donation of slightly more than \$2,600 earmarked for printing and other costs associated with publication of the yearly meeting *Journal*.

Expenses during the first quarter included about \$1,300 in incidental costs associated with this summer's yearly meeting sessions. As of 9/30 I had not received any final accounting from UNC-Wilmington, so that bill (approximately \$15,000) is not reflected in this report.

Donations amounting to \$1,950 were made to AFSC, FCNL, Pendle Hill, and School of the Spirit in keeping with the approved budget. The rest of the budgeted donations will be made in future quarters.

Administrative expenses this quarter included the annual rental of our post office box in Greensboro, stamps, and modest bookkeeping software for the treasurer. No requests were received this quarter for internships, scholarships, general travel, or the FWCC travel fund.

Fund Balances as of 9/30 are as shown on the Balance Sheet. I included this budget year's allocation for FWCC Travel in the fund balance reserved for that purpose, so the full amount now available is apparent. The payment to UNC-Wilmington for the 2011 yearly meeting sessions will be taken from the Yearly Meeting Sessions Reserve fund balance.

Recommendations

I recommend that the Calvert Fund account be closed and the balance moved to the Wachovia/Wells Fargo checking account. The checking account is earning substantially more interest than the Calvert Fund, so there is no income-related purpose to the Calvert account, and the yearly meeting has expressed its desire not to accumulate capital, so there is no long-term investment purpose to the Calvert Fund account.

I also recommend that the yearly meeting institute the use of pre-numbered triplicate receipt books to

handle and track all payments received by the yearly meeting, whether for attending yearly meeting sessions or other receipts. The extra copy of the receipt makes it much easier to track individual payments to ensure they are deposited and posted correctly in the financial records of the yearly meeting.

LLW, 10/15/11

Addendum to 2012 First Quarter Report (10/20/11)

The events described here occurred after the close of the first quarter on 9/30/11, but have a substantial impact on the balance sheet as reported for the first quarter. Friends should take these events into consideration when evaluating the 9/30/11 financial statements of the yearly meeting.

The initial invoice from UNC-Wilmington for last summer's sessions, dated 8/8/11, has been received by the treasurer and verified by Cheryl Fetterman as accurate but incomplete: the room and board charges were accurate but the \$25 per person "day attendee fee per person registered" specified in the contract was not included in the invoice. Our registration records show 104 individuals registered for some or all of the sessions, which would generate a total fee of \$2,600. The treasurer believes the yearly meeting has an ethical obligation to remind UNC-W to invoice us for this fee.

Also, the UNC-W invoice provides for a 10% late payment fee and Net 30 payment terms. As this invoice was 75 days old when paid, the yearly meeting is liable for an additional \$1,479 late payment fee. The treasurer has not yet received an invoice for this late fee, but if and when UNC-W asks for it, the yearly meeting would be responsible for paying it.

The initial invoice of \$14,790.43 for sessions room and board has been paid, the liabilities for campus use fee and late payment have not. The total effect of these expenses on the balance sheet as of 9/30/11, when paid in full, will be to reduce the cash balance by approximately \$18,869 and the Yearly Meeting Sessions Reserve by the same amount. A small balance transfer from unrestricted reserves to the sessions reserve will bring the sessions reserve back to zero, so the 2012 sessions don't start with a deficit.

Llw, 10/20/11

Friends considered whether reports from Friends schools in the area need to be brought regularly to annual sessions. The Body discerned that monthly meetings that have schools located close to them should be requested annually by the yearly meeting clerk to share information about the schools at annual sessions in whatever way the monthly meetings find most appropriate.

Ohio Yearly Meeting is celebrating its 200th anniversary, and Friends are invited to come help them celebrate this.

Nancy Craft reported that handmade bags were created for the three yearly meeting delegates to the *6th World Gathering of Friends World Committee on Consultation*. In addition to the three named representatives, two members of our yearly meeting are attending in open positions. Virginia Lockett is being supported by Virginia Beach Monthly Meeting and Rachel Miller is being supported by Greenville Monthly Meeting.

Fayetteville Monthly Meeting raised a *concern about the wording of the ninth query regarding the use of alcohol, tobacco, and other activities*. Addressing this concern would involve altering a part of our Book of Discipline. There was a sense that the Book of Discipline should be understood as a living document that can and should be changed from time to time. Whether and how to review it or

make changes was deferred for a later time. Representatives may engage their monthly meetings on the topic.

Greenville Meeting was thanked by those Friends in attendance for hosting Representative Body.

Undertaking no further business, the meeting closed with worship, intending to meet next on Fourth Month 28th, 2012, if consistent with Divine Will.

Richard B. Miller, Clerk
David Neil Perry, Recording Clerk



First Quarter Financial Report – 2011-2012		Actual To Date	Budget	Remaining
Income		9,308.82	16,200.00	-6,891.18
	Monthly Meeting Contributions	5,000.00	16,050.00	-11,050.00
	Davidson		1,000.00	-1,000.00
	Durham		3,500.00	-3,500.00
	Fayetteville	500.00	500.00	0.00
	Friendship		3,000.00	-3,000.00
	Greenville	1,500.00	1,500.00	0.00
	Rich Square		2,000.00	-2,000.00
	Virginia Beach	2,250.00	3,000.00	-750.00
	West Grove	750.00	750.00	0.00
	Wilmington		800.00	-800.00
	Other Income	4,308.82	150.00	4,158.82
	Individual Contributions	589.28	150.00	439.28
	NonMember Contributions	50.00	0.00	50.00
	Other Contributions	2,600.69	0.00	2,600.69
	Prior Year Contributions	1,000.00	0.00	1,000.00
	Interest Income	0.13	0.00	0.13
	Interest – Checking	5.01	0.00	5.01
	Book Store Sales, Net	63.71	0.00	63.71
Expenses		2,090.75	18,740.00	16,649.25
	Administrative Expenses	140.75	1,740.00	1,599.25
	Operating Expenses	140.75	300.00	159.25
	Website Costs		240.00	240.00
	Publication of Minutes		1,200.00	1,200.00
	Donations to Organizations	1,950.00	9,500.00	7,550.00
	AFSC	700.00	700.00	0.00
	Indian Affairs		300.00	300.00
	FCNL	700.00	700.00	0.00
	Quaker Earthcare Witness		300.00	300.00
	Quaker House of Fayetteville		1,500.00	1,500.00
	RSWR		300.00	300.00
	Friends Center at Guilford		250.00	250.00
	Friends Historical Collection at Guilford		400.00	400.00
	FWCC		700.00	700.00
	NC Friends Historical Society		250.00	250.00
	Pendle Hill	300.00	300.00	0.00
	FAHE		200.00	200.00
	FCE		200.00	200.00
	Carolina Friends School		850.00	850.00
	Guilford College		600.00	600.00
	New Garden Friends School		850.00	850.00
	School of the Spirit	250.00	250.00	0.00
	Virginia Beach Friends School		850.00	850.00
	Other Expenses	0.00	7,500.00	7,500.00
	Internships/Scholarships		1,500.00	1,500.00
	Travel (General)		2,000.00	2,000.00
	FWCC Travel Fund		4,000.00	4,000.00

Yearly Meeting Sessions			
	Sessions Income	7,749.60	
	Sessions Expense	1,332.31	
	Child Care	48.00	
	Equipment Rental & Maintenance	975.00	
	Liability Insurance	185.00	
	Other Costs	124.31	
	Net Sessions Revenue	6,417.29	
Balance Sheet – 9/30/11			
Assets			
	Calvert Fund	6,763.30	
	Wachovia Checking	45,673.15	
	Total Assets:		52,436.45
Fund Balances			
	Discipline Fund	2,157.00	
	FWCC Jamaica Fund	571.20	
	FWCC Travel Fund	5,181.99	
	General Travel Fund	63.40	
	Journal Publication Fund	2,734.78	
	Unrestricted Net Assets	22,766.32	
	YMTg Scholarship Fund	571.86	
	YMTg Sessions Reserve	18,389.90	
	Total Fund Balances		52,436.45